



Twin Rivers Center for the Arts and the  
Minnesota Council of Nonprofit's South Central Chapter invite you to:

## Board Governance: Back to Basics Relevant and Practical Tips and Advice

### Board Governance: Back to Basics

Tuesday, March 27, 2007  
9 am—Noon  
(registration at 8:30)

#### Technology Plus

1961 Premier Drive, Mankato  
(near Hwy 14 and 22)

#### Register online at

[www.mncn.org/events.htm](http://www.mncn.org/events.htm)



[www.twinriversarts.org](http://www.twinriversarts.org)



South Central Chapter  
[www.mncn.org](http://www.mncn.org)

Along with taking on roles as they relate to a nonprofit's programs, finances and fundraising, board members also take on a set of responsibilities defined by law. This workshop will review the fundamental legal principles and, in non-technical language, cover the legal landscape governing the work for nonprofit boards, board members and the staff or volunteers who work with them.

During this workshop, you'll get a recap of the essential information that board members should know to protect themselves and their organization including: board of director's liability, fiscal responsibilities, suggestions for specific "job" descriptions for officers, a review of the role volunteers or staff play in working with the board, board handbook ideas, sample policies for boards, and tips and tools for staying legal.

Although we'll focus on the fundamentals, you'll also hear some tips for retaining the board you need, making the most of the board members' time and talents, getting more from committees, increasing board engagement and building healthy expectations.

**About the Presenter:** Susan Chambers is an attorney who specializes in mediation and nonprofit law. Until her retirement this year, she spent 17 years with Chesley, Kroon, Chambers, Harvey and Carpenter Law Firm in Mankato, of which she was a partner. She also serves as the city attorney for the City of Good Thunder. She has served on the Board of Directors for Women Executives in Business and the Blue Earth County Historical Society. Chambers has also been involved with the National Federation of State Poetry Societies, Southern Minnesota Poetry Society, Mankato Merely Players and League of Minnesota Poets. She is also a frequent presenter. She earned her undergraduate degree in political science from North Central College, and her juris doctorate from Loyola University of Chicago, School of Law.

### Who should attend?

This workshop — all in non-technical language — is appropriate for organizations with or without staff. Executive directors, staff and volunteers that works with board members and board member themselves should plan to attend.

*A limited numbers of scholarships are available to nonprofits with budgets under \$200,000. To apply please complete the registration form along with a brief letter of why your organization needs a scholarship and how attending this workshop will benefit your organization.*

### registration

#### to register

Go online to:  
[www.mncn.org/events.htm](http://www.mncn.org/events.htm)

Mail your completed registration form and payment to: MCN, 2314 University Ave., W., Ste. 20, St. Paul, MN 55114.

Fax your completed registration form and credit card information to 651-642-1517.



### Board Governance: Back to Basics—Mankato

Tuesday, March 27, 2007

#### participant information

name \_\_\_\_\_  
title \_\_\_\_\_  
organization's full name \_\_\_\_\_  
organization's street address \_\_\_\_\_  
city/state/zip \_\_\_\_\_  
ten digit phone \_\_\_\_\_ email \_\_\_\_\_  
special accommodations (hearing impairment, mobility, etc) \_\_\_\_\_

#### payment

Fees: \$25, MCN members and Twin Rivers Center for the Arts Members, \$40, Nonmembers

Check enclosed  
 Please bill my VISA or MasterCard

Total Enclosed: \_\_\_\_\_

card # \_\_\_\_\_ exp. date \_\_\_\_\_

name (as it appears on card) \_\_\_\_\_

organization name (if corporate card) \_\_\_\_\_

billing address (if different than above) \_\_\_\_\_

cardholder signature \_\_\_\_\_